ONTARIO SCHOOL BOARDS' INSURANCE EXCHANGE
FONDS D'ÉCHANGE D'ASSURANCE DES CONSEILS SCOLAIRES DE L'ONTARIO
PROPERTY/BOILER/CRIME REPORT RAPPORT: BIENS/CHAUDIÉRE/CRIME

INCIDENT REPORT FORM/RAPPORT D'INCIDENT

N.B. SEND INCIDENT REPORT FORM TO O.S.B.I.E. IMMEDIATELY
N.B. ENVOYEZ LE RAPPORT DE L'INCIDENT À L'O.S.B.I.E. IMMÉDIATEMENT
1-800-668-6724 (519) 767-2182 FAX (519) 767-0281

1. - SCHOOL BOARD DETAILS/DÉTAILS DU CONSEIL SCOLAIRE

School Board/Conseil Scolaire
Contact Person/Personne Contact
Date of Report/Date du Rapport Telephone/Téléphone ( )

2. - INCIDENT LOCATION/LIEU D'INCIDENT

Location/Location
Address/Adresse

Principal/Directeur Telephone/Téléphone ( )

3. - DETAILS OF INCIDENT/DÉTAILS DE L'INCIDENT

Date of Incident/Date de L'Incident
Deductible/Franchise $ Time of Incident ☐ a.m. ☐ p.m. Heure de L'Incident h Le
Coverages
Couvertures ☐ Property/Des Biens ☐ Boiler/Chaudière ☐ Crime/Le Vol

Nature of Incident
Nature de L'Incident

Computer/Ordinateur ☐
Boiler/Chaudière ☐
Machinery/Machines ☐
Money/Securities/Argents ☐
Building/Batiments ☐
Contents/Contenu ☐
Other/Autre ☐
Describe/Decrivez

Type of Loss/Type de la Perte:

Theft/Vol ☐ Fire/Feu ☐ Explosion/Explosion ☐ Vandalism/Vandalisme ☐
Other/Autre ☐ Describe/Decrivez

4. - HOW/WHERE INCIDENT OCCURRED/OU ET COMMENT L'INCIDENT EST SURVENU

5. - REPORTED TO/SIGNALÉ À

Fire Department/Pompiers Yes/Oui ☐ No/Non ☐
Safety & Security/La Securité Yes/Oui ☐ No/Non ☐
Police Department/La Police Yes/Oui ☐ No/Non ☐
Officer's Name/Nom de l'agent de Police
Police Occurrence No./Événement N° Work Order No./de commande de Travail N°

Signature/Signe _____ Date/Date _____

O.S.B.I.E. COPY / COPIE DE L'O.S.B.I.E.